

## SPATS UPDATE NOTICE

Dear SPATS user,

Beginning August 1, 2013, an update will be applied to our Simple Permits Application Tracking System (SPATS). The following changes to the application requirements and procedures will be in effect:

- Users will no longer be required to provide the Proposed Start Date (PSD) or Proposed Completion Date (PCD) or the size of the facility (pipe size) in the application form.
- The SPATS work request will allow up to 60 days to start the work. A one-time extension of an additional 60 days will be allowed provided a request is received before the expiration date.
- Users will receive email notifications when permit applications are received for review, approved, closed, denied, or when a secondary fee is applied.
- Users will be able to upload a document/plan/sketch/photo (PDF or JPG format) as an attachment to the SPATS application.
- Users will be able to use SPATS to apply for service connections. Work involving system/network upgrades or mainline work are not eligible.
- To improve quality and efficiency to our operations, all applications submitted will be subject to review prior to its approval. We request the applicant to provide a detailed work scope in the work Description box of the application. Upon submittal, the application will be reviewed and a response will be provided within two working days.
- Upon approval of a work request, the Permittee named in the Blanket Permit will be billed the applicable fee for inspection services. Under normal circumstances, no other charges will be applied.

It is vital that the blanket permit applicant (project/permit coordinator or construction superintendent) provide work notification prior to the start of work. This step is crucial, as it will improve our inspection process and ultimately mitigate future cost increases of inspections. Failure to notify the Department may result in losing the privilege of using SPATS and revocation of the blanket permit. We will continue processing blanket permit renewals for 2013 with the updated permit requirements and Blanket Permit attachment. If you have received a blanket permit for 2013, you will receive an amended permit.

These enhancements were designed to allow greater flexibility in the application of SPATS and improve the overall user experience. We thank you for your patience and cooperation. If you have any questions, please call customer service at (626) 458-3129 or send email to [spats@dpw.lacounty.gov](mailto:spats@dpw.lacounty.gov).